

ATZT-DPW-H

SUBJECT: Command Policy #46-02, Quarters Assignment Policy for Senior and Field Grade Officers, Senior Enlisted, and Key and Essential Personnel

4. Key and essential personnel are those personnel assigned to key and essential positions as established by the Commanding General. The duties of key and essential positions require the incumbents' immediate availability on the installation due to military necessity; therefore, they must reside in government housing. Personnel in key and essential positions will receive priority housing in accordance with AR 210-50, paragraph 3-8m. Exceptions to reside off post must be submitted in writing through the Chief of Staff to the Commanding General for approval. The list of key and essential positions is at enclosure 1.

5. If quarters are not immediately available on post, incoming non-key and essential personnel may elect to reside off post and remain on the appropriate waiting list. In accordance with AR 210-50, service members may elect to be placed on a waiting list for housing with less bedrooms than that authorized or housing that is one category below that which is authorized. However, applicants may not be on more than one housing waiting list at one time. If housing is assigned under this procedure, residents will be considered adequately housed for the remainder of the tour, unless the number of family members increases.

6. Allocation of Housing (other than designated housing identified in paragraph 3 above):

a. Kirby Street. Colonels holding the following key and essential positions will be authorized houses on Kirby Street: DENTAC Commander, SJA, Installation Chaplain, British Liaison Officer, TSM EN SYSTEMS, TPIO-TD, DCD, DOTD, DCLT, MSBL, CHEM DTLOMS, EN DOT, and MP DOT.

b. Mackenzie Drive. Colonels and lieutenant colonels holding the following key and essential positions will occupy houses on Mackenzie Drive, unless the number of their dependents require that they live in four-bedroom houses: Battalion Commanders (17), DPW, DPTM, ROTC Brigade Commander and Australian, Canadian, French and German Liaison Officers. Houses located at 14A, 14B, 14C and 14D Mackenzie Drive are allocated for Brigade command sergeants major. The remaining houses on Mackenzie Drive will be offered to non-key and essential colonels and lieutenant colonels.